

Minutes of the
Gasconade County Soil and Water Conservation District
Regular Board Meeting – USDA Service Center
Thursday, March 27, 2014

Chairman Dennis Berger called the regular board meeting to order at 8:40 p.m. Those present were: Chairman Dennis Berger, Vice-Chairman Mike Haeffner, Treasurer Debra Nowack, Member Matt Estes, District Conservationist Melinda Barch, District Technician II Kory Hubbard, and District Specialist II Diana Mayfield. Secretary Matt Herring was absent.

This Board Meeting was held in lieu of the April 1st Board Meeting. The Board commented that they felt the Annual Meeting was a complete success. They received many good comments about the food. Matt Estes thanked Diana Mayfield for all her hard work on putting it together.

The minutes of the March meeting were reviewed. Dennis Berger commented that the current insurance policy on the drills only covers the equipment. Mike Haeffner made the motion to approve the minutes. Matt Estes seconded the motion. Motion carried 4-0.

The March Treasurer's Report and time sheets were reviewed. Diana Mayfield indicated that the CD would be reaching maturity on April 23rd. Debra Nowack spoke with the Board about the need to carry additional funding in the savings account in order to avoid a penalty should money be needed to cover unforeseen expenses. Mike Haeffner made the motion to approve the treasurer's report & time sheets and to renew the CD for \$10,000 at the best interest rate and to transfer the additional funds into the savings account. Matt Estes seconded the motion. The motion carried 4-0.

Mike Haeffner made the motion to approve the quarterly report as presented. Matt Estes seconded the motion. The motion carried 4-0.

Unfinished Business

- ❖ There was no unfinished business.

New Business

- ❖ The Board reviewed the fund status. The Board reviewed the cost-share applications. Staff requested a pre-approval for two DSP-3.2 applications for Kleine Himmel. They are planning a very large grazing system which would need to be broken down into two fiscal years to facilitate all of the acreage. Matt Estes made a motion to approve all cost-share requests as presented. Mike Haeffner seconded the motion. The motion carried 4-0.

New Cooperators

- None

Contracts and Conservation Plans

- Kleine Himmel LLC, DSP-3.1, \$6,392.25, 062-14-0032, Conservation Plan¹ Approved by Debra Nowack, 03/13/14

- Nancy Havener, DSL-1, \$1,204.94, 062-14-0033, Conservation Plan

Change Orders

- Dallas Erfling Trust, DSP-3.2, \$2099.50, 062-14-0029 FY15

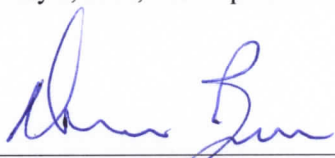
Contract Payments

- None

Cancellations

- None

- ❖ The Board reviewed the following Memorandums.
 - Memorandum 2014-014, Landowner Authorization for State Cost-Share Form and Related Policies
 - Memorandum 2014-015, FY 2015 Cost-Share Handbook Updates.
- ❖ The Board reviewed the request for an ad in the upcoming plat book that is being created by the county surveyor. It was thought that there was another plat book being developed as well by the County. Dennis Berger asked that a little more investigating into other possibilities be considered. Mike Haeffner moved that no action be taken at this time. Matt Estes seconded the motion. The motion carried 4-0.
- ❖ Dennis Berger asked the Board to consider purchasing two new tires for the John Deere Drill. He indicated that the front tires were worn very badly and could pose a liability issue. He felt that the rear tires were in good enough shape to rotate to the front and that the new tires should be 12 ply instead of 8 ply and placed on the back. He presented a couple of bids that he had received. Mike Haeffner made the motion to accept the Jost Tire bid for 2 - 12 ply tires for less than \$400. This would include mounting and rotating the rear tires to the front. Matt Estes seconded the motion. The motion carried 4-0.
- ❖ The Board reviewed the NRCS & District reports as submitted.
- ❖ No new mail was presented.
- ❖ Dennis Berger entertained a motion to adjourn. Mike Haeffner so moved. Matt Estes seconded the motion. All in favor. Meeting adjourned at 9:05 p.m.
- ❖ Next Regular Board Meeting is scheduled for Tuesday, May 6, 2014, at 6:30 p.m. at the USDA Service Center.


Dennis Berger, Chairman
5-6-14
Date


Mike Haeffner, Vice-Chairman
5-6-14
Date

Fund Status (2014)

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

GM GRAZING MANAGEMENT						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
GRAZING MANAGEMENT 2014	\$62,952.00	\$57,172.48	\$5,779.52	\$18,866.23	\$44,085.77	\$0.00
Project Sub Total	\$62,952.00	\$57,172.48	\$5,779.52	\$18,866.23	\$44,085.77	\$0.00
NP NUTRIENT & PEST MANAGEMENT						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
NUTRIENT & PEST MANAGEME 2014	\$3,000.00	\$1,404.00	\$1,596.00	\$1,404.00	\$1,596.00	\$0.00
Project Sub Total	\$3,000.00	\$1,404.00	\$1,596.00	\$1,404.00	\$1,596.00	\$0.00
SA SENSITIVE AREAS						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
SENSITIVE AREAS 2014	\$15,000.00	\$13,718.00	\$1,282.00	\$0.00	\$15,000.00	\$0.00
Project Sub Total	\$15,000.00	\$13,718.00	\$1,282.00	\$0.00	\$15,000.00	\$0.00
SGE SHEET AND RILL / GULLY EROSION						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
SHEET AND RILL / GULLY E 2014	\$40,456.00	\$17,269.49	\$23,186.51	\$6,034.64	\$34,421.36	\$1,204.94
Project Sub Total	\$40,456.00	\$17,269.49	\$23,186.51	\$6,034.64	\$34,421.36	\$1,204.94
WE WOODLAND EROSION						
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	Pending
WOODLAND EROSION 2014	\$33,000.00	\$14,594.78	\$18,405.22	\$1,487.78	\$31,512.22	\$0.00
Project Sub Total	\$33,000.00	\$14,594.78	\$18,405.22	\$1,487.78	\$31,512.22	\$0.00
Grand Totals	154,408.00	\$104,158.75	\$50,249.25	\$27,792.65	\$126,615.35	\$1,204.94

Fund Status (2015)

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

GM		GRAZING MANAGEMENT				Pending
Resource Concern	Total Allocation	Obligated	Unobligated	Contract Payments	Remaining Payments	
GRAZING MANAGEMENT 2015	\$13,452.00	\$3,184.49	\$10,267.51	\$0.00	\$13,452.00	\$0.00
Project Sub Total	\$13,452.00	\$3,184.49	\$10,267.51	\$0.00	\$13,452.00	\$0.00
Grand Totals	13,452.00	\$3,184.49	\$10,267.51	\$0.00	\$13,452.00	\$0.00

By: DIANA
03/24/14 10:03am

GASCONADE COUNTY SWCD
Treasurers Report

Page 1

Checking account #: MAIN

Dates: From 03/01/14 To 03/31/14

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: MAIN	Beginning Checking Account Balance for: Mar	\$16,201.87
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Auto bal account #: 00-00-100

Bank ID: 081512407	Bank name: Community Bank
Acct #: 2001322	Phone: 573-437-4444

Checks

4820	03/13/14	POSTER WINNERS 2014	SWCD	\$220.00
3144819	03/14/14	MARCH MCHCP PYMT	MCHCP	\$1,266.82
4818	03/14/14	HUBBARD-PAYROLL 03/14/14	KORY	\$938.37
4819	03/14/14	MAYFIELD-PAYROLL 03/14/14	DIANA	\$864.51
4833	03/14/14	ANNUAL MEETING MEAL	BARB	\$1,610.00
4822	03/27/14	BERGER-SUPV TRVL 3RD QTR	DENNIS	\$2.10
4823	03/27/14	NOWACK-SUPV TRVL 3RD QTR	DEBRA	\$35.70
4824	03/27/14	HAEFFNER-SUPV TRVL 03/27/	MIKE	\$121.80
4825	03/27/14	ESTES-SUPV TRVL 3RD QTR	MATT	\$21.00
4826	03/27/14	HUBBARD-TRVL 03/27/14	KORY	\$2.63
4827	03/27/14	MAYFIELD-TRVL 3RD QTR	DIANA	\$95.03
4828	03/27/14	RETIREMENT PYMT	RETIRE	\$782.60
4829	03/27/14	AFLAC W/H	AFLAC	\$139.62
4830	03/27/14	STATE TAX W/H PYMT	STATE TAX	\$422.00
4821	03/28/14	POND WORKSHOP	WALMARTS	\$9.72
4831	03/28/14	HUBBARD-PAYROLL 03/28/14	KORY	\$938.37
4832	03/28/14	MAYFIELD-PAYROLL 03/28/14	DIANA	\$864.51
9414832	03/28/14	MARCH 941 W/H PYMT	EFTPS	\$810.80
Total Checks				\$9,145.58

Deposits

BI022814	03/14/14	BANK INTEREST 02/28/14	(\$3.24)	Deposit
DR033114	03/21/14	DRILL RECEIPT	(\$165.00)	Deposit
Total Deposits			(\$168.24)	

Total Deposits less Checks for the month: \$8,977.34

Ending Checkbook Balance: Mar \$7,224.53

-----End of report-----

Checking account #: 110
Dates: From 03/01/14 To 03/31/14

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: 110 Beginning Checking Account Balance for: Mar \$615.31
Auto bal account #: 00-00-110

Bank ID: 081512407 Bank name: COMMUNITY BANK
Acct #: 248584 Phone:

Checks

Total Checks \$0.00

Deposits

Total Deposits \$0.00

Total Deposits less Checks for the month: \$0.00

Ending Checkbook Balance: Mar \$615.31

Savings

Checking account #: 120
Dates: From 03/01/14 To 03/31/14

Check/Dep-#	Date	Description	Payee	Amount
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Checking account: 120 Beginning Checking Account Balance for: Mar \$13,421.71
Auto bal account #: 00-00-120

Bank ID: 081512407 Bank name: COMMUNITY BANK-BRANCH OF MARIE
Acct #: 876660004479 Phone:

Checks

Total Checks \$0.00

Deposits

Total Deposits \$0.00

Total Deposits less Checks for the month: \$0.00

Ending Checkbook Balance: Mar \$13,421.71

CD

FY 14 Budget

EXPENDITURE	PROPOSED	PERSONNEL GRANT-02	OTHER EXPENSES-03	ADMINISTRATIVE GRANT-04	INFO/ED GRANT-19	LOCAL FUNDS-01	YEAR TO DATE
INFO/ED							
ANNUAL MTG	\$ 1,500.00			\$ 1,500.00		\$ -	\$ 1,701.46
POSTER CONTEST	\$ 600.00			\$ 600.00		\$ -	\$ 516.97
NEWSLETTER	\$ 950.00			\$ 950.00		\$ -	\$ 1,025.02
FIELD EVENTS	\$ 1,200.00			\$ 200.00	\$ 1,000.00	\$ -	\$ 1,183.14
SPONSORSHIPS	\$ 400.00					\$ 400.00	\$ 124.48
DUES & SPONSORSHIP						\$ -	
MASWCD DUES	\$ 450.00					\$ 450.00	\$ 450.00
ELECTION EXPENSES						\$ -	
ELECTION	\$ -					\$ -	
OPERATING EXPENSES						\$ -	
OFFICE SUPPLIES	\$ 250.00			\$ 220.00		\$ 30.00	\$ 254.86
ADVERTIZING/PROMOTION	\$ 120.00					\$ 120.00	\$ 121.00
INSURANCE EXPENSES						\$ -	
MOPERM	\$ 450.00					\$ 450.00	\$ 450.00
EQUIPMENT	\$ 650.00					\$ 650.00	\$ 562.45
POSTAGE & MAILING						\$ -	
POSTAGE	\$ 200.00			\$ 30.00		\$ 170.00	\$ 115.50
ITEMS FOR SALE						\$ -	
FLAGS	\$ -					\$ -	
PLATS	\$ -					\$ -	\$ 30.00
SUPERVISOR EXPENSE						\$ -	
Supervisor Travel	\$ 2,000.00			\$ 2,000.00		\$ -	\$ 1,065.77
Board Meetings	\$ 50.00					\$ 50.00	\$ 70.45
OFFICE EQUIPMENT						\$ -	
EQUIPMENT						\$ -	
EQUIPMENT EXPENSE						\$ -	
John Deere Maintenance	\$ 1,500.00					\$ 1,500.00	\$ 600.00
Great Plains Maintenance	\$ -					\$ -	\$ -
John Deere Repair	\$ 5,000.00					\$ 5,000.00	\$ 962.97
Great Plains Repair	\$ 4,000.00					\$ 4,000.00	\$ 201.00
Equipment Maintenance	\$ 100.00					\$ 100.00	\$ 487.34
Bank Service Charge						\$ -	
TOTAL EXPENSES	\$ 19,420.00	\$ -		\$ 5,500.00	\$ 1,000.00	\$ 12,920.00	\$ 6,376.35
PERSONNEL EXPENSES						\$ -	
MANAGEMENT GROSS	\$ 29,744.00	\$ 28,548.00				\$ 1,196.00	\$ 22,856.00
TECHNICAL GROSS	\$ 28,392.00	\$ 22,745.00				\$ 5,647.00	\$ 21,064.00
OTHER MANAGEMENT	\$ 3,447.52		\$ 3,426.00			\$ 21.52	\$ 2,802.72
OTHER TECHNICAL	\$ 3,807.49		\$ 2,729.00			\$ 1,078.49	\$ 2,666.67
Total Personnel	\$ 65,391.01	\$ 51,293.00	\$ 6,155.00	\$ -	\$ -	\$ 7,943.01	\$ 32,304.95
TOTAL ALL EXPENSES	\$ 84,811.01	\$ 51,293.00	\$ 6,155.00	\$ 5,500.00	\$ 1,000.00	\$ 20,863.01	\$ 38,681.30
INCOME							
PERSONNEL GRANT	\$ 51,293.00	\$ 51,293.00					\$ 38,339.50
OTHER EXPENSES	\$ 6,155.00		\$ 6,155.00				\$ 4,600.50
ADMINISTRATIVE GRANT	\$ 5,500.00			\$ 5,500.00			\$ 5,500.00
INFO/ED GRANT	\$ 1,000.00				\$ 1,000.00		\$ 750.00
COUNTY COMMISSION	\$ 2,250.00					\$ 2,250.00	\$ 2,250.00
DONATIONS (Field Days)	\$ 250.00					\$ 250.00	\$ 200.00
FLAGS	\$ 50.00					\$ 50.00	\$ 20.00
PLATS	\$ -						\$ 44.00
ADVERTIZEMENT	\$ 150.00					\$ 150.00	\$ 75.00
CD INTEREST	\$ 60.19					\$ 60.19	\$ 45.41
CD/SAVINGS TRANSFER							\$ 1,500.00
SAVINGS INTEREST	\$ 4.30					\$ 4.30	\$ 1.94
BANK INTEREST	\$ 50.00					\$ 50.00	\$ 22.95
EQUIPMENT RENT							
JOHN DEERE (base 750ac)	\$ 9,000.00					\$ 9,000.00	\$ 5,008.70
GREAT PLAINS (base 400 ac)	\$ 4,000.00					\$ 4,000.00	\$ 1,814.20
ROTOWIPER	\$ 50.00					\$ 50.00	\$ 50.00
ATV	\$ 100.00					\$ 100.00	\$ 60.00
BURN EQUIPMENT	\$ 10.00					\$ 10.00	\$ -
REIMBURSEMENTS							
TOTAL INCOME	\$ 79,922.49	\$ 51,293.00	\$ 6,155.00	\$ 5,500.00	\$ 1,000.00	\$ 15,974.49	\$ 59,352.87
LESS EXPENSES	\$ 4,888.52	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (20,671.57)
CASH IN THE BANK As of July 1, 2013						\$ 5,013.77	
CD VALUE						\$ 13,376.30	
SAVINGS ACCOUNT						\$ 2,063.37	
LESS GRAZING SCHOOL FUNDS						\$ (393.58)	
TOTAL						\$ 20,059.86	

By: DIANA
03/24/14 10:04am

GASCONADE COUNTY SWCD
District Quarterly Report

Page 1

Reporting period: 01/01/14 to 03/31/14

Starting account: First

Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 01 Local Funds

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
1-00-300	BEGINNING FUND BALANCE	(\$19,806.12)	\$0.00	\$0.00	(\$19,806.12)
01-00-400	INTEREST EARNED ON CHECKING	(\$14.73)	\$0.00	(\$8.22)	(\$22.95)
01-00-401	INTEREST ON CD	(\$30.20)	\$0.00	(\$15.21)	(\$45.41)
01-00-403	NEWSLETTER ADVERTIZING DONATIO	(\$75.00)	\$0.00	\$0.00	(\$75.00)
01-00-404	COUNTY COMMISSION	(\$2,250.00)	\$0.00	\$0.00	(\$2,250.00)
01-00-406	DONATIONS FIELD DAYS	(\$200.00)	\$0.00	\$0.00	(\$200.00)
01-00-408	SAVINGS DEPOSITS	(\$1.94)	\$0.00	\$0.00	(\$1.94)
01-00-415	SALE OF GOODS-PLAT BOOKS	\$0.00	\$0.00	(\$44.00)	(\$44.00)
01-00-416	SALE OF GOODS-FLAGS	(\$10.00)	\$0.00	(\$10.00)	(\$20.00)
01-00-430	ATV EQUIPMENT RENTAL	(\$40.00)	\$0.00	(\$20.00)	(\$60.00)
01-00-431	ROTOWIPER RENTAL	(\$50.00)	\$0.00	\$0.00	(\$50.00)
01-00-432	JOHN DEERE DRILL RENTAL	(\$4,341.80)	\$0.00	(\$666.90)	(\$5,008.70)
01-00-433	GREAT PLAINS DRILL RENTAL	(\$1,649.20)	\$0.00	(\$165.00)	(\$1,814.20)
01-00-515	MANAGERS GROSS SALARY - DIANA	\$704.00	\$292.00	\$0.00	\$996.00
01-00-518	TECHNICIAN SALARY - KORY	\$2,177.60	\$1,490.40	\$0.00	\$3,668.00
01-00-526	District Portion Dental -Techn	\$90.36	\$42.66	\$0.00	\$133.02
01-00-536	DISTRICT PORTION DENTAL INS MA	\$90.36	\$42.66	\$0.00	\$133.02
01-00-540	EMPLOYEE TRAVEL-MGMT	\$155.05	\$28.06	\$0.00	\$183.11
01-00-541	EMPLOYEE TRAVEL-TECH	\$54.41	\$35.19	\$0.00	\$89.60
01-00-545	SUPERVISOR TRAVEL	\$261.35	\$53.32	\$0.00	\$314.67
01-00-547	BOARD MEETINGS	\$39.41	\$0.00	\$0.00	\$39.41
01-00-556	PLAT BOOKS	\$30.00	\$0.00	\$0.00	\$30.00
01-00-631	DRILL INSURANCE	\$562.45	\$0.00	\$0.00	\$562.45
01-00-632	JOHN DEERE DRILL REPAIR	\$857.97	\$105.00	\$0.00	\$962.97
01-00-633	GREAT PLAINS DRILL REPAIR	\$201.00	\$0.00	\$0.00	\$201.00
01-00-635	JOHN DEERE MAINTENANCE	\$2,090.80	\$0.00	\$0.00	\$2,090.80
01-00-638	ROTOWIPER REPAIR	\$57.34	\$430.00	\$0.00	\$487.34
01-00-640	ADVERTISING AND PROMOTION	\$121.00	\$0.00	\$0.00	\$121.00
01-00-700	MASWCD DUES	\$450.00	\$0.00	\$0.00	\$450.00
01-00-833	DEMONSTRATIONS/FIELD DAYS	\$313.10	\$0.00	\$0.00	\$313.10

Summary Page:

Beginning Balance: (\$20,212.79)

Total Income: (\$929.33)

Total Expenses: \$2,519.29

Funds Remaining: (\$18,622.83)

By: DIANA
03/24/14 10:04am

GASCONADE COUNTY SWCD
District Quarterly Report

Page 1

Reporting period: 01/01/14 to 03/31/14

Starting account: First

Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 02

Management Services Grant

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
2-01-425	STATE ALLOTMENT - MSG	(\$25,386.00)	\$0.00	(\$12,953.50)	(\$38,339.50)
02-01-515	MANAGER SALARY - DIANA	\$14,144.00	\$7,716.00	\$0.00	\$21,860.00
02-01-518	TECHNICIAN SALARY - KORY	\$11,242.40	\$6,153.60	\$0.00	\$17,396.00

Summary Page:

Beginning Balance: \$0.40

Total Income: (\$12,953.50)

Total Expenses: \$13,869.60

Funds Remaining: \$916.50

By: DIANA
03/24/14 10:04am

GASCONADE COUNTY SWCD
District Quarterly Report

Page 1

Reporting period: 01/01/14 to 03/31/14

Starting account: First

Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 03

Other Personnel Expenses

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
3-01-425	STATE ALLOTMENT - MSG	(\$3,046.00)	\$0.00	(\$1,554.50)	(\$4,600.50)
03-01-530	DISTRICT PORTION SOCIAL SECURI	\$840.43	\$455.94	\$0.00	\$1,296.37
03-01-531	DISTRICT PORTION MEDICARE - Ma	\$196.55	\$106.66	\$0.00	\$303.21
03-01-532	UNEMPLOYMENT TAX - Manager	\$30.42	\$0.00	\$0.00	\$30.42
03-01-535	WORKER'S COMPENSATION INSURANC	\$219.50	\$0.00	\$0.00	\$219.50
03-01-540	EMPLOYEE TRAVEL - Manager	\$378.11	\$66.97	\$0.00	\$445.08
03-01-542	EMPLOYEE TRAINING - Manager	\$192.01	\$0.00	\$0.00	\$192.01
03-01-550	DISTRICT PORTION SOCIAL SECURI	\$813.33	\$462.20	\$0.00	\$1,275.53
03-01-551	DISTRICT PORTION MEDICARE - Te	\$190.21	\$108.11	\$0.00	\$298.32
03-01-552	UNEMPLOYMENT TAX - Technician	\$34.82	\$0.00	\$0.00	\$34.82
03-01-553	EMPLOYEE TRAVEL - Technician	\$129.87	\$83.99	\$0.00	\$213.86
03-01-554	EMPLOYEE TRAINING - Technician	\$298.02	\$0.00	\$0.00	\$298.02
03-01-555	WORKER'S COMPENSATION INSURANC	\$323.50	\$0.00	\$0.00	\$323.50

Summary Page:

Beginning Balance:	\$600.77
Total Income:	(\$1,554.50)
Total Expenses:	\$1,283.87
Funds Remaining:	\$330.14

Reporting period: 01/01/14 to 03/31/14

Starting account: First

Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 04

Administrative Expenses Grant

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
4-01-300	BEGINNING FUND BALANCE	(\$4.66)	\$0.00	\$0.00	(\$4.66)
04-01-425	STATE ALLOTMENT - ADMINISTRATI	(\$2,750.00)	\$0.00	(\$2,745.34)	(\$5,495.34)
04-01-545	SUPERVISOR TRAVEL	\$623.82	\$127.28	\$0.00	\$751.10
04-01-547	BOARD MEETINGS	\$31.07	\$0.00	\$0.00	\$31.07
04-01-710	LIABILITY INSURANCE	\$450.00	\$0.00	\$0.00	\$450.00
04-01-800	OFFICE SUPPLIES	\$201.11	\$53.75	\$0.00	\$254.86
04-01-815	POSTAGE	\$2.72	\$112.78	\$0.00	\$115.50
04-01-830	ANNUAL MEETING	\$0.00	\$1,701.46	\$0.00	\$1,701.46
04-01-831	POSTER CONTEST	\$178.52	\$220.00	\$0.00	\$398.52
04-01-832	NEWSLETTER EXPENSE	\$394.86	\$630.16	\$0.00	\$1,025.02
04-01-833	DEMONSTRATIONS/FIELD DAYS	\$0.00	\$112.97	\$0.00	\$112.97

Summary Page:

Beginning Balance:	(\$872.56)
Total Income:	(\$2,745.34)
Total Expenses:	\$2,958.40
Funds Remaining:	(\$659.50)

By: DIANA
03/24/14 10:04am

GASCONADE COUNTY SWCD
District Quarterly Report

Page 1

Reporting period: 01/01/14 to 03/31/14

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 07 Employee Health

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
7-01-300	Beginning Fund Balance - Emplo	(\$0.48)	\$0.00	\$0.00	(\$0.48)
07-01-425	State Allotment - Employee Ben	(\$12,896.52)	\$0.00	\$0.00	(\$12,896.52)
07-01-503	TECHNICIAN HEALTH PREMIUM	\$2,830.31	\$1,680.24	\$0.00	\$4,510.55
07-01-505	DISTRICT MANAGER HEALTH PREMIU	\$3,345.43	\$1,680.24	\$0.00	\$5,025.67

Summary Page:

Beginning Balance:	(\$6,721.26)
Total Income:	\$0.00
Total Expenses:	\$3,360.48
Funds Remaining:	(\$3,360.78)

By: DIANA
03/24/14 10:04am

GASCONADE COUNTY SWCD
District Quarterly Report

Page 1

Reporting period: 01/01/14 to 03/31/14

Starting account: First

Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 08 Employee Retirement Benefit

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
8-01-300	Beginning Fund Balance - Emplo	(\$464.60)	\$0.00	\$0.00	(\$464.60)
08-01-425	State Allotment - Employee Ben	(\$805.40)	\$0.00	(\$647.50)	(\$1,452.90)
08-01-502	TECHNICIAN RETIREMENT	\$671.00	\$382.20	\$0.00	\$1,053.20
08-01-504	DISTRICT MANAGER RETIREMENT	\$742.40	\$400.40	\$0.00	\$1,142.80

Summary Page:

Beginning Balance:	\$143.40
Total Income:	(\$647.50)
Total Expenses:	\$782.60
Funds Remaining:	\$278.50

Reporting period: 01/01/14 to 03/31/14

Starting account: First

Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 10 Reimbursement Expenses

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
0-01-300	BEGINNING BALANCE - 10	\$216.00	\$0.00	\$0.00	\$216.00
10-01-425	STATE ALLOTMENT -REIMBURSED EX	(\$216.00)	\$0.00	(\$1,120.05)	(\$1,336.05)
10-01-795	SUPERVISOR TRNG CONFERENCE	\$1,120.05	\$0.00	\$0.00	\$1,120.05

Summary Page:

Beginning Balance:	\$1,120.05
Total Income:	(\$1,120.05)
Total Expenses:	\$0.00
Funds Remaining:	\$0.00

By: DIANA
03/24/14 10:04am

GASCONADE COUNTY SWCD
District Quarterly Report

Page 1

Reporting period: 01/01/14 to 03/31/14

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 19 Information/Education Grant

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
9-01-425	STATE ALLOTMENT - INFO/ED	(\$500.00)	\$0.00	(\$250.00)	(\$750.00)
19-01-831	POSTER CONTEST	\$118.45	\$0.00	\$0.00	\$118.45
19-01-832	DONATIONS	\$124.48	\$0.00	\$0.00	\$124.48
19-01-833	DEMONSTRATIONS/FIELD DAYS	\$757.07	\$0.00	\$0.00	\$757.07

Summary Page:

Beginning Balance:	\$500.00
Total Income:	(\$250.00)
Total Expenses:	\$0.00
Funds Remaining:	\$250.00

By: DIANA
03/24/14 10:05am

GASCONADE COUNTY SWCD
District Quarterly Report

Page 1

Reporting period: 01/01/14 to 03/31/14

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 20 GRAZING SCHOOL FUNDS

Account-#	Description	Beg-Bal	Tot-Debit	Tot-Credit	End-Bal
0-00-300	BEGINNING FUND BALANCE	(\$393.58)	\$0.00	\$0.00	(\$393.58)

Summary Page:

Beginning Balance:	(\$393.58)
Total Income:	\$0.00
Total Expenses:	\$0.00
Funds Remaining:	(\$393.58)

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Time Period Ending: 03/03/2014 11:30:00 AM

Status: Pending Board Approval

Week 1	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	
Line Item	17	18	19	20	21	22	23	24	Total
Start Time		07:00 AM	07:00 AM	07:00 AM	07:00 AM			07:00 AM	
Stop Time		09:30 PM	02:00 PM	04:30 PM	04:30 PM			12:00 PM	
HOLIDAY	0:00	0:00	0:00	0:00	8:00	0:00	0:00	0:00	8:00
WORK - ACCOUNTING	0:00	1:30	0:00	1:30	0:00	0:00	0:00	0:00	3:00
WORK - COST-SHARE ADMINISTRATION	0:00	2:45	0:00	1:30	0:00	0:00	0:00	0:00	4:15
WORK - GENERAL LANDOWNER CONTACT	0:00	0:30	0:30	1:00	0:00	0:00	0:00	0:00	2:00
WORK - MEETINGS	0:00	0:00	0:00	0:00	0:00	0:00	0:00	4:00	4:00
WORK - OFFICE ADMINISTRATION	0:00	1:00	0:00	4:00	0:00	0:00	0:00	1:00	6:00
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	7:00	1:00	0:00	0:00	0:00	0:00	0:00	8:00
WORK - USDA ADMINISTRATIVE ASSISTANCE	0:00	0:45	5:00	1:00	0:00	0:00	0:00	0:00	6:45
Total	0:00	13:30	6:30	9:00	8:00	0:00	0:00	5:00	42:00

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Time Period Ending: 03/03/2014 11:30:00 AM

Status: Pending Board Approval

Week 2	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	
Line Item	24	25	26	27	28	1	2	3	Total
Start Time	12:00 PM	07:00 AM	07:00 AM	07:00 AM	07:00 AM				
Stop Time	08:45 PM	10:30 AM	04:30 PM	04:30 PM	04:30 PM				
ANNUAL LEAVE	0:00	0:45	0:00	0:00	0:00	0:00	0:00	0:00	0:45
WORK - ACCOUNTING	0:00	0:00	1:30	1:00	0:00	0:00	0:00	0:00	2:30
WORK - BOARD MEETING	0:00	0:00	3:00	0:00	0:00	0:00	0:00	0:00	3:00
WORK - COOPERATIVE CONSERVATION PARTNERSHIP INITIATIVE	0:00	0:00	0:00	0:00	0:30	0:00	0:00	0:00	0:30
WORK - COST-SHARE ADMINISTRATION	0:00	2:00	1:00	1:00	0:30	0:00	0:00	0:00	4:30
WORK - GENERAL LANDOWNER CONTACT	0:00	0:00	0:00	0:00	1:30	0:00	0:00	0:00	1:30
WORK - LANDOWNER PROGRAM AWARENESS	0:00	0:30	0:00	2:00	1:30	0:00	0:00	0:00	4:00
WORK - MEETINGS	8:45	0:00	0:00	0:00	0:00	0:00	0:00	0:00	8:45
WORK - OFFICE ADMINISTRATION	0:00	1:00	1:30	2:00	0:30	0:00	0:00	0:00	5:00
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	0:00	1:00	2:00	2:00	0:00	0:00	0:00	5:00
WORK - USDA ADMINISTRATIVE ASSISTANCE	0:00	0:00	1:00	1:00	2:30	0:00	0:00	0:00	4:30
Total	8:45	4:15	9:00	9:00	9:00	0:00	0:00	0:00	40:00

HOLIDAY
WORK - BOARD MEETING
WORK - COOPERATIVE CONSERVATION PARTNERSHIP INITIATIVE
WORK - LANDOWNER PROGRAM AWARENESS
WORK - MEETINGS
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES
WORK - USDA ADMINISTRATIVE ASSISTANCE

President's day
Prep
Aubuchon

Havner, Eckelkamp

Forage/Beef Conference
Pond/Timber, Forage/Beef Conf, soil Health, poster contest

FSA assistance, Toolkit

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Time Period Ending: 03/03/2014 11:30:00 AM

Status: Pending Board Approval

Earned This Pay Period:

Annual Leave Accrued: 6:00

Compensation Time Accrued: 3:00

Sick Leave Accrued: 4:00

Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 100:15

Compensation Time Balance: 0:10

Sick Leave Balance: 473:30

Military Leave Balance: 0:00

Pay Rate: \$14.30

Employee Signature:

Date:

Board Member Signature:

Date:

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Time Period Ending: 03/17/2014 11:30:00 AM

Status: Pending Board Approval

Week 1	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	
Line Item	3	4	5	6	7	8	9	10	Total
Start Time		07:00 AM	07:00 AM	07:00 AM	07:00 AM			07:00 AM	
Stop Time		04:30 PM	04:30 PM	08:00 PM	03:30 PM			11:30 AM	
WORK - ACCOUNTING	0:00	0:00	1:00	0:00	0:00	0:00	0:00	0:00	1:00
WORK - BOARD MEETING	0:00	0:00	1:00	2:30	1:00	0:00	0:00	2:00	6:30
WORK - COST-SHARE ADMINISTRATION	0:00	1:00	1:30	0:30	1:00	0:00	0:00	0:30	4:30
WORK - GENERAL LANDOWNER CONTACT	0:00	0:00	0:30	0:30	1:00	0:00	0:00	0:00	2:00
WORK - LANDOWNER PROGRAM AWARENESS	0:00	0:00	1:00	0:00	0:00	0:00	0:00	0:00	1:00
WORK - MEETINGS	0:00	0:30	0:00	0:00	0:00	0:00	0:00	0:00	0:30
WORK - OFFICE ADMINISTRATION	0:00	7:00	2:30	1:00	0:30	0:00	0:00	1:30	12:30
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	0:00	1:00	6:30	3:30	0:00	0:00	1:00	12:00
WORK - USDA ADMINISTRATIVE ASSISTANCE	0:00	0:30	0:30	0:00	1:00	0:00	0:00	0:00	2:00
Total	0:00	9:00	9:00	11:00	8:00	0:00	0:00	5:00	42:00

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Time Period Ending: 03/17/2014 11:30:00 AM

Status: Pending Board Approval

Week 2	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	
Line Item	10	11	12	13	14	15	16	17	Total
Start Time	12:30 PM	07:00 AM	07:00 AM	07:00 AM	07:00 AM				
Stop Time	04:30 PM	09:45 PM	04:30 PM	04:30 PM	04:30 PM				
WORK - ACCOUNTING	1:45	0:00	0:00	0:30	0:00	0:00	0:00	0:00	2:15
WORK - BOARD MEETING	0:00	0:30	0:00	0:00	0:00	0:00	0:00	0:00	0:30
WORK - COST-SHARE ADMINISTRATION	0:00	0:00	0:30	1:00	1:00	0:00	0:00	0:00	2:30
WORK - EQUIPMENT RENTAL	0:00	0:00	0:00	0:45	0:00	0:00	0:00	0:00	0:45
WORK - LANDOWNER PROGRAM AWARENESS	0:00	0:00	0:00	1:00	1:00	0:00	0:00	0:00	2:00
WORK - OFFICE ADMINISTRATION	0:45	1:00	1:00	0:30	1:00	0:00	0:00	0:00	4:15
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	1:30	13:15	7:00	4:30	5:00	0:00	0:00	0:00	31:15
WORK - USDA ADMINISTRATIVE ASSISTANCE	0:00	0:00	0:30	0:45	1:00	0:00	0:00	0:00	2:15
Total	4:00	14:45	9:00	9:00	9:00	0:00	0:00	0:00	45:45

WORK - ACCOUNTING Payroll
WORK - BOARD MEETING Prep, Mtg 03/06/14, Minutes
WORK - COST-SHARE ADMINISTRATION Hollander, Huebner, Doyel
WORK - EQUIPMENT RENTAL LKJ farms
WORK - MEETINGS Soil Health Conf Call
WORK - OFFICE ADMINISTRATION computer back up, new computer, ITSD tickets (5)
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES SOIL Health prep, poster contest
WORK - USDA ADMINISTRATIVE ASSISTANCE Security Awareness

MAYFIELD, DIANA M

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT: 3

Time Period Ending: 03/17/2014 11:30:00 AM

Status: Pending Board Approval

Earned This Pay Period:

Annual Leave Accrued: 6:00

Compensation Time Accrued: 11:37

Sick Leave Accrued: 4:00

Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 105:30

Compensation Time Balance: 3:10

Sick Leave Balance: 477:30

Military Leave Balance: 0:00

Pay Rate: \$14.30

Employee Signature: *Diana Mayfield*Date: *3/24/14*Board Member Signature: *Diana Mayfield*Date: *3/25/14*

HUBBARD, KORY D

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 03/03/2014 11:30:00 AM

Status: Pending Board Approval

Week 1	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	
Line Item	17	18	19	20	21	22	23	24	Total
Start Time	12:30 PM	07:00 AM	07:00 AM	07:00 AM	07:00 AM			07:00 AM	
Stop Time	04:30 PM	09:30 PM	04:30 PM	03:30 PM	05:00 PM			12:00 PM	
HOLIDAY	4:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	4:00
DSP 3.2 - TECHNICAL	0:00	0:45	0:00	0:00	0:00	0:00	0:00	0:00	0:45
DSP 3.3 - TECHNICAL	0:00	0:00	0:00	0:30	0:00	0:00	0:00	0:00	0:30
DSP 3.5 - TECHNICAL	0:00	2:00	0:00	0:00	0:00	0:00	0:00	0:00	2:00
WORK - COST-SHARE ADMINISTRATION	0:00	1:45	0:00	0:00	3:30	0:00	0:00	0:00	5:15
WORK - GENERAL LANDOWNER CONTACT	0:00	0:00	2:00	0:00	2:30	0:00	0:00	0:00	4:30
WORK - OFFICE ADMINISTRATION	0:00	2:00	2:00	4:00	3:30	0:00	0:00	1:30	13:00
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	4:30	0:00	0:00	0:00	0:00	0:00	3:30	8:00
WORK - TRAINING	0:00	2:00	4:00	3:30	0:00	0:00	0:00	0:00	9:30
WORK - USDA TECHNICAL ASSISTANCE	0:00	0:30	0:30	0:00	0:00	0:00	0:00	0:00	1:00
Total	4:00	13:30	8:30	8:00	9:30	0:00	0:00	5:00	48:30

HUBBARD, KORY D

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 03/03/2014 11:30:00 AM

Status: Pending Board Approval

Week 2	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	
Line Item	24	25	26	27	28	1	2	3	Total
Start Time	12:00 PM	07:00 AM	07:00 AM	07:00 AM				07:00 AM	
Stop Time	08:45 PM	03:45 PM	04:30 PM	04:30 PM				12:00 PM	
DSP 3.5 - TECHNICAL	0:00	0:00	2:00	2:00	0:00	0:00	0:00	0:00	4:00
DSP 3.1 - TECHNICAL	0:00	0:00	4:30	1:30	0:00	0:00	0:00	0:00	6:00
DSL-01 - TECHNICAL	0:00	0:00	0:00	1:00	0:00	0:00	0:00	1:30	2:30
WORK - GENERAL LANDOWNER CONTACT	0:00	0:00	0:30	0:00	0:00	0:00	0:00	0:45	1:15
WORK - OFFICE ADMINISTRATION	0:00	2:30	1:00	3:30	0:00	0:00	0:00	2:45	9:45
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	8:45	0:00	0:00	0:00	0:00	0:00	0:00	0:00	8:45
WORK - TRAINING	0:00	5:45	1:00	1:00	0:00	0:00	0:00	0:00	7:45
Total	8:45	8:15	9:00	9:00	0:00	0:00	0:00	5:00	40:00

HOLIDAY
DSP 3.2 - TECHNICAL
DSP 3.3 - TECHNICAL
DSP 3.5 - TECHNICAL
DSP 3.1 - TECHNICAL
DSL-01 - TECHNICAL
WORK - COST-SHARE
ADMINISTRATION
WORK - GENERAL
LANDOWNER CONTACT
WORK - OFFICE
ADMINISTRATION
WORK - PUBLIC
INFORMATION/EDUCATION
ACTIVITIES
WORK - TRAINING
WORK - USDA TECHNICAL
ASSISTANCE

Presidents Day
Erfling
Merhoff
Jost, Hollander, Culp
Horstmann
Havener
Status Reviews
Moon
Toolkit 7
Pond and Timber Workshop, Forage and Beef Conf
Tech II, Toolkit 7, RUSLE2
Toolkit 7

HUBBARD, KORY D

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 03/03/2014 11:30:00 AM

Status: Pending Board Approval

Earned This Pay Period:

Annual Leave Accrued: 4:00

Compensation Time Accrued: 12:45

Sick Leave Accrued: 4:00

Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 81:45

Compensation Time Balance: 0:01

Pay Rate: \$13.65

Sick Leave Balance: 81:00

Military Leave Balance: 0:00

Employee Signature: Kory Hubbard

Date: 3-4-14

Board Member Signature: John M. Murrell

Date: 3/13/14

HUBBARD, KORY D

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 03/17/2014 11:30:00 AM

Status: Pending Board Approval

Week 1	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	
Line Item	3	4	5	6	7	8	9	10	Total
Start Time	12:30 PM	07:00 AM	07:00 AM	07:00 AM	07:00 AM				
Stop Time	04:30 PM	03:00 PM	12:00 PM	08:00 PM	04:30 PM				
SICK LEAVE	0:00	0:00	4:00	0:00	0:00	0:00	0:00	0:00	4:00
DSP 3.2 - TECHNICAL	0:00	0:00	0:00	1:30	1:30	0:00	0:00	0:00	3:00
DSP 3.3 - TECHNICAL	0:00	0:00	0:00	1:00	1:00	0:00	0:00	0:00	2:00
DSP 3.5 - TECHNICAL	0:00	0:00	0:00	1:30	1:00	0:00	0:00	0:00	2:30
DSP 3.1 - TECHNICAL	0:00	0:45	1:00	0:30	2:30	0:00	0:00	0:00	4:45
DSL-01 - TECHNICAL	0:30	1:00	0:00	0:00	0:00	0:00	0:00	0:00	1:30
WORK - BOARD MEETING	0:00	0:00	0:00	1:30	0:00	0:00	0:00	0:00	1:30
WORK - COST-SHARE ADMINISTRATION	0:00	0:00	1:30	1:00	0:00	0:00	0:00	0:00	2:30
WORK - EQUIPMENT RENTAL	0:00	0:00	0:30	0:00	0:00	0:00	0:00	0:00	0:30
WORK - GENERAL LANDOWNER CONTACT	1:00	1:45	0:30	0:30	1:00	0:00	0:00	0:00	4:45
WORK - MEETINGS	0:00	0:00	0:00	0:30	0:00	0:00	0:00	0:00	0:30
WORK - OFFICE ADMINISTRATION	2:30	4:00	1:30	2:30	2:00	0:00	0:00	0:00	12:30
Total	4:00	7:30	9:00	10:30	9:00	0:00	0:00	0:00	40:00

HUBBARD, KORY D

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 03/17/2014 11:30:00 AM

Status: Pending Board Approval

Week 2	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	
Line Item	10	11	12	13	14	15	16	17	Total
Start Time		07:00 AM	07:00 AM	07:00 AM	07:00 AM			07:00 AM	
Stop Time		09:30 PM	04:30 PM	02:00 PM	11:30 AM			12:00 PM	
DSP 3.2 - TECHNICAL	0:00	0:00	1:30	0:00	0:00	0:00	0:00	0:00	1:30
DSL-01 - TECHNICAL	0:00	0:00	0:00	2:00	1:30	0:00	0:00	0:00	3:30
DSL-44 - TECHNICAL	0:00	0:30	0:00	0:00	0:00	0:00	0:00	0:00	0:30
DWP-01 - TECHNICAL	0:00	0:00	0:00	4:00	0:30	0:00	0:00	0:30	5:00
WORK - COST-SHARE ADMINISTRATION	0:00	0:00	5:00	0:00	0:00	0:00	0:00	0:00	5:00
WORK - EQUIPMENT RENTAL	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:30	0:30
WORK - GENERAL LANDOWNER CONTACT	0:00	0:00	0:00	0:00	0:30	0:00	0:00	0:00	0:30
WORK - OFFICE ADMINISTRATION	0:00	1:00	1:30	1:00	2:00	0:00	0:00	4:00	9:30
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES	0:00	13:00	1:00	0:00	0:00	0:00	0:00	0:00	14:00
Total	0:00	14:30	9:00	7:00	4:30	0:00	0:00	5:00	40:00

DSP 3.2 - TECHNICAL Horstmann, Erling
 DSP 3.3 - TECHNICAL Horstmann
 DSP 3.5 - TECHNICAL Myers
 DSP 3.1 - TECHNICAL Horstmann
 DSL-01 - TECHNICAL Havner
 DSL-44 - TECHNICAL Skornia
 DWP-01 - TECHNICAL Koelling
 WORK - COST-SHARE ADMINISTRATION Fredricks
 WORK - MEETINGS SEP
 WORK - OFFICE ADMINISTRATION Toolkit7 update folders
 WORK - PUBLIC INFORMATION/EDUCATION Soil Health

HUBBARD, KORY D

62 - GASCONADE SWCD
314 SOUTH OLIVE
OWENSVILLE, MO 65066
(573)437-3478 EXT. 3

Time Period Ending: 03/17/2014 11:30:00 AM

Status: Pending Board Approval

Earned This Pay Period:

Annual Leave Accrued: 4:00

Compensation Time Accrued: 0:00

Sick Leave Accrued: 4:00

Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 85:45

Compensation Time Balance: 12:46

Sick Leave Balance: 85:00

Military Leave Balance: 0:00

Pay Rate: \$13.65

Employee Signature: Kory Hubbard

Date: 3-17-14

Board Member Signature: Debra Goussier

Date: 3-25-14



Jeremiah W. (Jay) Nixon, Governor • Sara Parker Pauley, Director

DEPARTMENT OF NATURAL RESOURCES

www.dnr.mo.gov

MEMORANDUM

2014-014

DATE: March 7, 2014

TO: All Soil and Water Conservation Districts

FROM: *KIM*
Ken Struempf, Section Chief
Soil and Water Conservation Program

SUBJECT: Landowner Authorization for State Cost-Share Form and Related Policies

The Soil and Water Conservation Program has revised the Landowner Authorization form and related policies. Major changes to the form include:

- The form has been renamed Landowner Authorization for State Cost-Share in order to clarify the intended use.
- The form will now require the landowner to define a property description. The description does not need to be a legal description of the property. Examples could be as simple as "the farm South of Hwy C", or "Township, Section, Range", or "the farm address".
- The section of the form pertaining to the type of operation has been removed.
- The Member Information section is now called Primary Owner(s), and the Ownership Percent (%) column has been removed.
- A new section has been added called Other Individuals with Signature Authority for State Cost-Share, where landowner(s) can list individuals who are not listed on the deed to the property, but have signature authority on the deed holder's behalf for state cost-share.
- The statement regarding Legal Landowner Signature has been revised and clarifies that the Landowner Authorization for State Cost-Share will remain in effect unless the district board receives written notification to cancel the authorization.

The new form must be submitted for Fiscal Year (FY) 2015 contracts board approved on or after July 1, 2014. The Program will continue to accept the previous version of the Landowner Authorization form for contracts board approved prior to July 1, 2014.

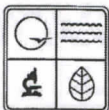
All Soil and Water Conservation Districts
March 7, 2014
Page Two

Cost-share policy regarding Landowner Authorization for State Cost-Share and Operator Authorization forms has been clarified in the FY2015 Cost-Share Handbook updates. A Landowner Authorization for State Cost-Share form must be completed, except in the following instance. **If the operator for N590 and N595 practices is not the legal landowner, an Operator Authorization form must be completed in place of the Landowner Authorization for State Cost-Share form.**

If you have any questions, please contact your district coordinator. Thank you.

KS:ab

Attachments



MISSOURI DEPARTMENT OF NATURAL RESOURCES
SOIL AND WATER CONSERVATION PROGRAM
LANDOWNER AUTHORIZATION FOR STATE COST-SHARE

LEGAL LANDOWNER NAME AS LISTED ON PROPERTY DEED		TELEPHONE NUMBER WITH AREA CODE
LEGAL LANDOWNER MAILING ADDRESS		
PROPERTY DESCRIPTION		
PRIMARY OWNER(S)		
Name	Does the individual have signature authority on behalf of the legal entity for state cost share?	
	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	<input type="checkbox"/> Yes	<input type="checkbox"/> No
OTHER INDIVIDUALS WITH SIGNATURE AUTHORITY FOR STATE COST-SHARE		
LEGAL LANDOWNER SIGNATURE		
I certify as a primary owner or legal representative (POA for primary owner, trustee of trust) of the above mentioned entity that all information contained on this form is true and correct. This Landowner Authorization for State Cost-Share will remain in effect unless the Soil and Water Conservation Board of Supervisors is notified in writing to cancel authorization.		
SIGNATURE	DATE	
PRINTED NAME	DATE	
Mail completed copy to your local Soil and Water Conservation District office. A map with links to addresses for Soil and Water Conservation District offices is located on the Web at www.swcd.mo.gov .		



Jeremiah W. (Jay) Nixon, Governor • Sara Parker Pauley, Director

DEPARTMENT OF NATURAL RESOURCES

www.dnr.mo.gov

MEMORANDUM

2014-015

DATE: March 7, 2014

TO: All Soil and Water Conservation Districts

FROM: *KM*
Keh Struempf, Section Chief
Soil and Water Conservation Program

SUBJECT: **FY 2015 Cost-Share Handbook Updates**

The Soil and Water Conservation Program has updated the Cost-Share Handbook. An electronic version of the updated handbook is available on the district intranet homepage at:
<http://swcd.mo.gov/internal/manuals.htm>

The Cost-Share Handbook updates are effective July 1, 2014. The enhancements to the Cost-Share Handbook are summarized below:

Formatting and grammar edits were completed throughout the handbook.

Contents:

- The names of the forms referenced on pages VI-5 and VI-21 were updated.

III. Cooperator Responsibilities:

- III-1, A.1.b. clarifies appropriate use of the Landowner Authorization for State Cost-Share form for all contracts except N590 Nutrient Management and N595 Pest Management when the operator is not the legal landowner.
- III-2, A.2. clarifies appropriate use of the Operator Authorization form for N590 and N595 practices. If the operator is not the legal landowner, an Operator Authorization form must be completed in place of the Landowner Authorization for State Cost-Share form and scanned into MoSWIMS as a document type of Landowner/Operator Authorization prior to submission of the contract payment.

IV. Cost-Share Forms

- IV-2, D.1.b. was updated to reference the Landowner Authorization for State Cost-Share form.

V. Eligible Practices

- References to NRCS Standards and Specifications were updated for several practices.

- N332 Contour Buffer Strips
 - V-32, policy 2.a. was revised to clarify cost-share is authorized for establishment of permanent vegetative cover based on the Pasture Seeding component to be consistent with requirements in the NRCS Contour Buffer Strips (332) standard and specification.
 - DSP 3.2 Grazing System Water Distribution
 - V-45, policy 2.b. was revised to clarify that streams may be fenced out with the DSP 3.3 in any paddock within the grazing system.
 - DSP 3.3 Grazing System Fence
 - V-49, policy 2.b. was revised to clarify that streams may be fenced out with the DSP 3.3 in any paddock within the grazing system.
 - N312 Beef Waste Management System
 - V-70, the applicability was revised to clarify that the practice applies on farms where wastes are generated by agricultural production.
 - N312 Dairy Waste Management System
 - V-72, the applicability was revised to clarify that the practice applies on farms where wastes are generated by agricultural production.
-
- N312 Poultry Waste Management System
 - V-74, the applicability was revised to clarify that the practice applies on farms where wastes are generated by agricultural production.
 - N312 Swine Waste Management System
 - V-76, the applicability was revised to clarify that the practice applies on farms where wastes are generated by agricultural production.
 - N590 Nutrient Management
 - V-83, policy 2 was updated to clarify appropriate use of the Operator Authorization form for N590 practices. If the operator is not the legal landowner, an Operator Authorization form must be completed in place of the Landowner Authorization for State Cost-Share form and scanned into MoSWIMS as a document type of Landowner/Operator Authorization prior to submission of the contract payment.
 - N595 Pest Management
 - V-86, policy 2 was updated to clarify appropriate use of the Operator Authorization form for N595 practices. If the operator is not the legal landowner, an Operator Authorization form must be completed in place of the Landowner Authorization for State Cost-Share form and scanned into MoSWIMS as a document type of Landowner/Operator Authorization prior to submission of the contract payment.

- N351 Well Decommissioning
 - V-94, policy 1 was updated to refer to the Geological Survey Program and to reference the updated Well Plugging Registration Record.
- WQ10 Stream Protection
 - V-107, policy 2 was updated to clarify that the area to be excluded must have an adequate boundary fence or natural barrier(s) that contain livestock to the property prior to the installation of the exclusion fence.
 - V-109, policy 9.b.2. clarifies that if a dependable water source is available in an adjacent field, the cooperator is not eligible for a tank in that field.
 - V-110, policy 9.g.3. was updated to omit the reference to the DFR-5 Woodland Protection Through Livestock Exclusion practice.
- N655 Restoration of Skid Trails, Logging Roads, Stream Crossings, and Log Landings
 - V-120, clarifies the maximum state cost-share payments shall not exceed \$1,500 per gully and that cooperators are eligible to receive a lifetime maximum of \$6,000 for the practice.

VI. Appendix

- VI-1, updated page numbers throughout the Appendix and the names of forms referenced on VI-5 and VI-21.
- VI-5, updated Landowner Authorization for State Cost-Share form.
- VI-21, updated Well Plugging Registration record.

If you have any questions, please contact your district coordinator. Thank you.

KS:ab

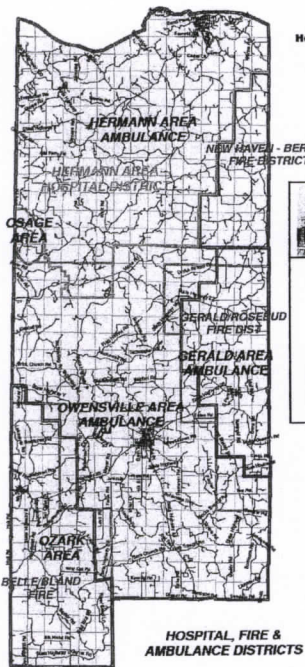
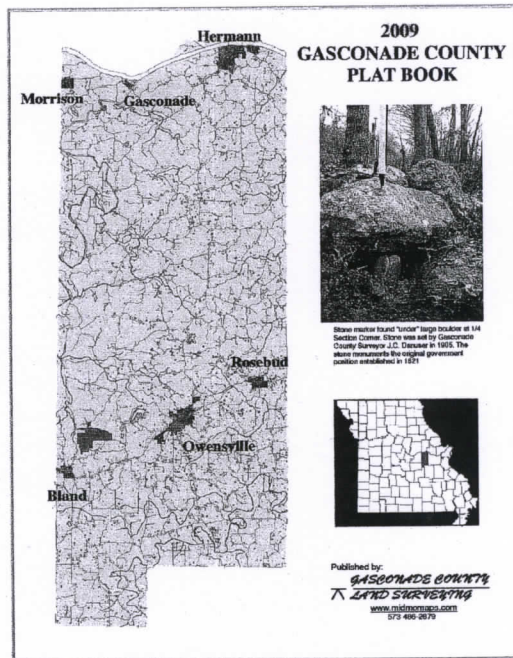
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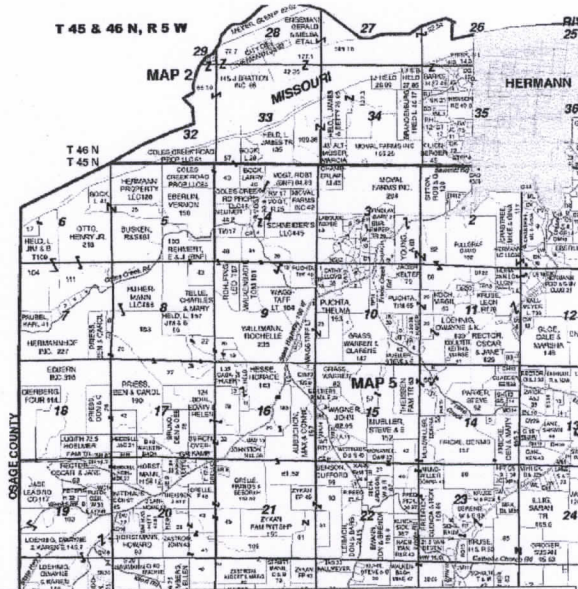
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District Manager Report
Diana Mayfield
March 2014

I attended our first planning committee meeting for a fall Women in Ag Conference to be held in the FOSA.

I concentrated heavily on preparing for the annual meeting. We judged 232 posters on March 12th and letters were mailed on March 13th.

On March 11th, we assisted with the Soil Health Meeting in High Hill, MO. There were 95 people in attendance.

I have had to stay on IT in order to get the issues with my new computer resolved. Slowly but surely, I think they have most everything running.

REGULAR OPEN MEETING GASCONADE COUNTY SWCD

Posted February 21, 2014, 3:00 p.m.

AGENDA

USDA Service Center, 314 S. Olive, Owensville

Thursday, March 27, 2014

AFTER ANNUAL MEETING

- ☐ Open Meeting –Chairman
- ☐ Review March Minutes of the Board Meeting – Secretary
- ☐ March Financial Review
 - Treasurer's Report
 - Time Sheets
 - Quarterly Report

Unfinished Business

New Business

- ☐ Cost-Share –
 - Fund Status
 - Approve Conservation Plans, Cost-share Contracts, Change Orders, and Payments

Name	Cons Plan	Cost-Share Practice	Contract, Change Order or Payment	Application Number
Kleine Himmel LLC ¹	C/S	DSP-3.1	Contract	062-14-0032
Dallas Erfling Trust ²		DSP-3.2	Change Order	062-14-0029
Nancy Havener	C/S	DSL-1	Contract	062-14-0033
Bock Family Trust		N472	Payment	062-14-0004

¹Approved by Debra Nowack, 03/13/14

²Approved by Debra Nowack, 03/18/14

- ☐ Annual Plan of Action
 - None
- ☐ DNR Memorandums and Letters
 - Memorandum 2014-014, Landowner Authorization for State Cost-Share Form and Related Policies
 - FY 2015 Cost-Share Handbook Updates
- ☐ Additional New Business
 - Plat Book Advertisement
- ☐ NRCS and District Reports
 - ☐ Mail
 - ☐ None
- ☐ Calendar of Events –
 - April 1-2, Warren County Grazing School
 - April 9, Regional Envirothon – SWCD Staff out of office
 - April 10-11, Phelps County Grazing School
- ☐ Adjourn. Next meeting scheduled for Tuesday, **May 6, 2014, at the USDA Service Center, 6:30 p.m.**

Soil & Water Conservation District Boards may go into closed session at this meeting if such action is approved by a majority vote of the board members who constitute a quorum to discuss legal, confidential, or privileged matters under § 610.021(1), RSMo 2000; personnel actions under §610.021(3); personnel records or applications under §610.021(13), records under § 610.021(14), or audit issues under § 610.021(17), which are otherwise protected from disclosure by law.